

**Rhineland District Library Board of Trustees**  
**Minutes from the Regular Meeting**  
Tuesday, August 12, 2025, 1:00 PM  
Rhineland District Library  
106 North Stevens Street

Remote attendance is available during the open session for this meeting. Please call the Library Director to attend remotely.

1. Call to order/roll call

**The regular meeting of the Rhineland District Library Board of Trustees was held on 8/12/2025. President Pietrzak called the meeting to order at 1:00 pm.** The meeting was properly noticed, and a quorum was present.

**Members present:** Petra Pietrzak, Ruth Jaeger, Dave Daniels, Nancy Sattler (left at 1:52 pm), Gerald Anderson, Pam Winchell (arrived 1:51 pm), Ryan Ourada, SDR (left at 1:52 pm) and Laura Tooke-Effinger.

Members not present: Bill Freudenberg

**Staff:** Virginia Roberts, Director; Cathy Oelrich, Adult Services Manager (recorder)

2. Introductions of guests – Kim Swisher, KSC, Dennis Carriere, Barb Wilmot, Mary Patterson DeLap, Cate Hallisy, Beckie Gaskill, Northwoods River News.

3. Public Comment (limited to 2 minutes)

4. Correspondence and media

5. Meet RDL staff – Barb Wilmot, Senior Outreach Coordinator.

6. Approve agenda with liberty to change order at Board President's discretion

**Tooke-Effinger/Anderson motion to approve the agenda with liberty to change order at Board President's discretion. All aye. Motion carries.**

7. Approve July 15, 2025, Regular Board Meeting Minutes

**Tooke-Effinger/Anderson motion to approve July 15, 2025, Regular Board Meeting minutes. All aye. Motion carries.**

8. Consent Agenda/review consent agenda items

**Anderson/ Tooke-Effinger motion to approve consent agenda items. All aye. Motion carries.**

a. Financial reports

i. Review / approve "City Fund 203 - Library Operations Fund" report

ii. Approve "RDL -- City Accounts" bills and claims

iii. Approve "RDL -- Board Accounts" bills and claims

b. Library reports

i. Director's Report

ii. Adult Department Report

iii. Children's Department

iv. Statistics

c. Committee and other Reports

i. Foundation

ii. Friends

iii. Policy Committee

9. New Business (discussion and action, if any)

a. Fundraising Consultant Report

b. Building Project

**Sattler/Anderson motion to conduct special board meeting to discuss the establishment of a fundraising committee, discuss the possible building phases based on fundraising goals and review the history of the building campaign prior to the regular September board meeting. All aye. Motion carries.**

c. Grant discussion

**Tooke-Effinger/Daniels motion to approve Matt Persike grant application submission for the Local History and Historic Preservation conference presented by the Wisconsin State Historical Society. All aye. Motion carries.**

d. Budget 2026 Draft

10. Previous Business

11. Town representatives' report

12. Items for future agenda – Addition of NRALC report under 8c, item #iv., building project become a permanent line item on future agendas, discussion on changing meeting time, KSC contract.

13. Adjourn

Meeting was adjourned at 2:29 pm.

Bill Freudenberg Vice President

\_\_\_\_\_ Date: \_\_\_\_\_

Virginia Roberts, Director

\_\_\_\_\_ Date: \_\_\_\_\_