

# Rhineland District Library Board of Trustees

## Minutes from the Regular Meeting

Tuesday July 15, 2025, 1:00 PM

Rhineland District Library

106 North Stevens Street

1. Call to order/roll call

**The regular meeting of the Rhineland District Library Board of Trustees was held on 7/15/2025. President Pietrzak called the meeting to order at 1:00 pm.** The meeting was properly noticed, and a quorum was present.

**Members present:** Petra Pietrzak, Bill Freudenberg, Ruth Jaeger, Dave Daniels, Nancy Sattler (left at 2:47 pm), Gerald Anderson, Pam Winchell, Ryan Ourada, SDR and Laura Tooke-Effinger.

**Staff:** Virginia Roberts, Director; Denise Chojnacki, Children's Services Manager; Cathy Oelrich, Adult Services Manager (recorder)

2. Introductions of guests – Cate Hallisy, Mary Patterson DeLap, Foundation.

3. Public Comment (limited to 2 minutes)

4. Correspondence and media

5. Meet RDL staff – Matt Persike

6. Approve agenda with liberty to change order at Board President's discretion

**Tooke-Effinger/Anderson motion to approve the agenda. All aye. Motion carries.**

7. Approve June 10, 2025, Regular Board Meeting Minutes

**Freudenberg/Tooke-Effinger motion to approve June 10, 2025 minutes with spelling correction for Item #6. All aye. Motion carries.**

8. Consent Agenda/review consent agenda items

**Anderson/Tooke-Effinger motion to approve consent agenda items. All aye. Motion carries.**

a. Financial reports

i. Review / approve "City Fund 203 - Library Operations Fund" report

ii. Approve "RDL -- City Accounts" bills and claims

iii. Approve "RDL -- Board Accounts" bills and claims

b. Library reports

i. Director's Report

iii. Children's Department

ii. Adult Department

iv. Statistics

Report

c. Committee and other Reports

i. Foundation

ii. Friends

iii. Policy Committee

9. New Business (discussion and action, if any)

a. Friends of the Library DBA under RDL's tax ID request--for banking purposes

**Anderson/Pietrzak move to approve a resolution by the Rhineland Area Joint Library District board of trustees to allow the Friends of the**

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**Rhineland District Library to operate under the library's tax ID #s.**  
**All aye. Motion carries.**

- b. Fundraising for the building project
  - i. Fundraising Consultant Report

**Sattler/Freudenberg motion the board meet in a few weeks to establish a fundraising committee, discuss the possible building phases based on fundraising goals and review the history of the building campaign. All aye. Motion carries.**

- c. Area library directional signage

**Anderson/Daniels motion to acquire up to 10 signs to advertise for the library in town. All aye. Motion carries.**

- d. Budget Amendments

**Pietrzak/Ourada motion to approve budget amendment. All aye. Motion carries.**

- e. Budget 2025
- f. Budget 2026 process

10. Previous Business

- a. IMLS update
- b. Policy—Employee Grievance Procedure—Board's review

**Sattler/Winchell motion to approve Employee Grievance Procedure. All aye. Motion carries.**

- c. RDL Website view

11. Town representatives' report

12. Items for future agenda - grants

13. Adjourn

**Meeting was adjourned at 3:19 pm.**

Petra Pietrzak, President

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

Virginia Roberts, Director

\_\_\_\_\_ Date: \_\_\_\_\_