

Rhineland District Library Board of Trustees
Minutes from the Regular Meeting
Tuesday June 10, 2025, 1:00 PM
Rhineland District Library
106 North Stevens Street

Remote attendance is available during open session for this meeting. Please call the Library Director to attend remotely.

1. Call to order/roll call
The regular meeting of the Rhineland District Library Board of Trustees was held on 6/10/2025. President Pietrzak called the meeting to order at 1:00 pm. The meeting was properly noticed, and a quorum was present.
Members present: Petra Pietrzak, Bill Freudenberg, Ruth Jaeger, Dave Daniels, Nancy Sattler (left at 2:47 pm), Gerald Anderson (arr.1:16 pm), Pam Winchell and Laura Tooke-Effinger.
Members not present: Ryan Ourada, SDR
Staff: Virginia Roberts, Director; Denise Chojnacki, Children’s Services Manager (recorder);
2. Introductions of guests – Debbie Valine
3. Public Comment (limited to 2 minutes)
4. Correspondence and media
5. Meet RDL staff – Angie Stafford, Children’s Department.
6. Approve agenda
Effinger/Freudenberg motion to approve the agenda. All aye. Motion carries.
7. Approve May 13, 2025, Regular Board Meeting Minutes
Sattler/Jaeger motions to approve the May 13, 2025, regular board meeting minutes. All eye. Motion carries.
8. Consent Agenda/Review Consent Agenda Items
Effinger/Freudenberg motion to approve the consent agenda with the removal of Fundraising Consultant Report for further discussion. Freudenberg/Anderson motion to accept the Fundraising Consultant Report. All aye. Motion carries.
 - a. Financial reports
 - i. Review/approve “City Fund 203 - Library Operations Fund” report
 - ii. Approve “RDL -- City Accounts” bills and claims
 - iii. Approve “RDL -- Board Accounts” bills and claims
 - b. Library reports
 - i. Director’s Report
 - ii. Adult Department Report
 - iii. Children’s Department
 - iv. Statistics
 - c. Committee and other Reports
 - i. Foundation
 - ii. Friends
 - iii. Policy Committee
 - iv. NRALC
 - v. Fundraising Consultant Report
9. New Business (discussion and action, if any)
 - a. Building renovation/expansion opportunities
 - b. Grant applications
 - c. Committee assignments
 - d. Policy – Employee Grievance Procedure
 - e. WVLS Annual system statistics booklet

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10. Previous Business

- a. Postcard Campaign IMLS
- b. Policy-Library Administration-Board's review. **Freudenberg/Effinger. Motion to approve the policy with changes discussed. All aye. Motion carries.**
- c. Board orientation document
- d. Financial Orientation - postponed
- e. RDL Website view – postponed

11. Town representatives' report

12. Items for future agenda

13. Adjourn

The meeting was adjourned at 2:58 pm.

Petra Pietrzak, President

_____ Date: _____

Virginia Roberts, Director

_____ Date: _____