

Rhineland District Library Board of Trustees
Minutes from the Regular Meeting
Tuesday, June 11, 2024, 1:00 PM
Rhineland District Library
106 North Stevens Street

Meeting Room The Board of Trustees may go into executive session as allowed by Wisc. Stat. 19.85 (1) (c)(e) to consider employment, promotion, compensation, or performance evaluation data) require a closed session. (The Board will convene in open session immediately following any closed session)

1. Call to order/roll call

The regular meeting of the Rhineland District Library Board of Trustees was held on 6/11/2024.

President Coleen Wendt called the meeting to order at 1:00 pm. The meeting was properly noticed, and a quorum was present.

Members present: Dennis Carriere, Nancy Sattler, Coleen Wendt, Petra Pietrzak, Harry Whidden, Gerald Anderson, Ruth Jaeger, Diana Harris, Bill Freudenberg.

Staff: Virginia Roberts, Director; Debbie Valine, Associate Director; Denise Chojnacki, Children's Services Manager; Cathy Oelrich, Adult Services Manager (rec.)

2. Introductions of new members and guests in meeting Kim Swisher, KSC, Kassie Krell Bellin, KSC.

3. Approve agenda

Whidden/Anderson motion to approve the agenda, with moving #8 and #9 up to #7 on the agenda. All aye. Motion carries.

4. Approve May 14, 2024, Regular Board Meeting Minutes

Sattler/Whidden motion to approve May 14, 2024, Regular Board Meeting Minutes. All aye. Motion carries.

5. Public Comment (limited to 2 minutes)

6. Correspondence and media

7. Fundraising Consultant Report to the Board

8. KSC Contract

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a. KSC contract

Freudenberg/Sattler motion to enter into closed session at 1:31pm. Roll call vote. All ayes.

Anderson/Pietrzak motion to enter into open session at 2:18pm. Roll call vote. All aye. No formal action was taken.

Wendt/Freudenberg accept contract as amended by board and direct Roberts to work with KSC on finalizing. Roll call vote. Anderson stepped out of the room. All aye but Anderson. Motion carries.

9. Review financial reports

a. Review/approve "City Fund 203 - Library Operations Fund" report

Anderson/Carriere motion to approve the "City Fund 203 - Library Operations Funds" report. All aye. Motion carries.

b. Approve "RDL -- City Accounts" bills and claims

Freudenberg/Pietrzak motion to approve "RDL-City Accounts. Roll Call vote - Sattler, Aye, Jaeger - Aye, Pietrzak - Aye, Anderson - Aye, Harris - Aye, Wendt - Aye, Whidden - Aye, Carriere - Aye, Freudenberg - Aye.

c. Approve "RDL -- Board Accounts" bills and claims

Harris/Carriere motion to approve "RDL-Board accounts" bills and claims.

Freudenberg/Pietrzak motion to approve "RDL-City Accounts. Roll Call vote - Sattler, Aye, Jaeger - Aye, Pietrzak - Aye, Anderson - Aye, Harris - Aye, Wendt - Aye, Whidden - Aye, Carriere - Aye, Freudenberg - Aye.

d. Library Board bank accounts

The board agrees to move excess funds from account #1 to account #2 to continue to earn interest on those funds. A report will be given to the board as to what moves.

e. Financial Byte

10. Management reports

a. Director's Report

b. Adult Department Report

c. Children's Department

d. Statistics

11. Renovation and Expansion Project Capital Campaign Report

12. Property committee report

a. Lower Pelham Lease

13. Board of Trustee Evaluation Committee Report

Harris/Whidden motion to postpone to July meeting. All aye. Motion carries.

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14. New Business (discussion and action, if any)

a. Policy Committee

Harris motions to appoint Pietrzak, Jaeger, and Freudenberg to the policy committee, Pietrzak as the chair of the committee.

b. Grant Requests

Harris/Wendt motion to approve writing a grant for the Rhineland Women's Club grant. All aye. Motion carries.

c. September Board Meeting returns to 9/10/24

Carriere/Harris motion to return the September board meeting to it's regular scheduled date of 9/10/24. All aye. Motion carries.

15. Old Business

a. Legacy Naming Policy

Freudenberg/Anderson motion to accept the legacy policy as stated. All aye. Motion carries.

b. Virtual meeting attendance policy

Anderson/Pietrzak motion to approve virtual meeting bylaws with the addition of the words is permitted after board members on a. All aye. Motion carries.

16. Foundation Report—Next Meeting TBD

17. Friends Report—Next Meeting 6/18/24

18. OCLB—Next Meeting 7/18/24

19. Town representatives report

20. Items for future agenda ongoing policy revisions, Fine Forgiveness

21. Adjourn

Meeting was adjourned at 3:24pm.

Diana Harris, President or Coleen Wendt, Vice President

Date: _____

Virginia Roberts, Director

Date: _____