

# **Rhineland District Library Board of Trustees**

## **Minutes from the Regular Meeting**

Tuesday, April 16, 2024, 1:00 PM

Rhineland District Library

106 North Stevens Street

Meeting Room

1. Call to order/roll call

**The regular meeting of the Rhineland District Library Board of Trustees was held on 4/16/2024.**

**President Diana Harris called the meeting to order at 1:01 pm.** The meeting was properly noticed, and a quorum was present.

**Members present:** Bill Freudenberg, Dennis Carriere, Ruth Jaeger, Nancy Sattler, Coleen Wendt, Petra Pietrzak, Harry Whidden, Diana Harris, Gerald Anderson.

**Staff:** Virginia Roberts, Director; Debbie Valine, Associate Director; Denise Chojnacki, Children's Services Manager; Cathy Oelrich, Adult Services Manager (rec.)

2. Introductions of new members and guests in meeting

Laura Tooke-Effinger, Kim Swisher, KSC.

3. Approve agenda

**Whidden/Carriere motion to approve agenda. All aye. Motion carries.**

4. Approve March 12, 2024, Regular Board Meeting Minutes

**Carriere/Wendt motion to approve the regular board meeting minutes from March 12, 2024. All ayes. Motion carries.**

5. Approve March 26, 2024, Special Board Meeting Minutes

**Pietrzak/Freudenberg motion to March 26, 2024, special board meeting minutes. All ayes. Motion carries.**

6. Public Comment (limited to 2 minutes)

7. Correspondence and media

8. Review financial reports.

a. Review / approve "City Fund 203 - Library Operations Fund" report.

**Sattler/Pietrzak motion to approve "City Fund 203 – Library Operations Funds" report, All ayes. Motion carries.**

b. Approve "RDL -- City Accounts" bills and claims.

**Freudenberg/Sattler motion to approve "RDL - City Accounts" bills and claims. Roll Call vote – Anderson – Aye, Jaeger – Aye, Sattler – Aye, Pietrzak – Aye, Wendt – Aye, Harris – Aye, Freudenberg – Aye, Whidden – Aye, Carriere – Aye. Motion carries.**

c. Approve "RDL -- Board Accounts" bills and claims.

**Carriere/Wendt motion to approve "RDL – City Accounts" bills and claims. Roll Call vote – Anderson – Aye, Jaeger Aye, Sattler – Aye, Pietrzak – Aye, Wendt – Aye, Harris – Aye, Freudenberg – Aye, Whidden – Aye, Carriere – Aye. Motion carries.**

9. Fundraising Consultant Report to the Board

10. Management reports

a. Director's Report

b. Adult Department Report

c. Children's Department

d. Statistics

11. Property committee report

a. Stevens Street Property

12. New Business (discussion and action, if any)

a. Inservice May 1, Library Closed

b. Policy Chapter 3

13. Old Business

a. Board of Trustee Evaluation – Monday, April 22<sup>nd</sup>, 2024 at 12:30pm at Crimson Curry Cafe

b. Policies online

c. Policy

i. Chapter 1

ii. Meeting Room Policy (Chapter 6 pps 17-19) revis

14. Foundation Report—Next Meeting 5/7/24

15. Friends Report—Next Meeting 4/16

16. OCLB report—Next meeting TBD

17. Town representatives report

18. Items for future agenda: Policy committee, Fine Forgiveness, Financial Report Educational Experience, Virtual meeting attendance option.

19. Adjourn

**The Meeting was adjourned at 2:42pm.**

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Diana Harris, President or Coleen Wendt, Vice President

\_\_\_\_\_ Date: \_\_\_\_\_

Virginia Roberts, Director

\_\_\_\_\_ Date: \_\_\_\_\_

