

Rhineland District Library Board of Trustees

Agenda for Regular Meeting

Tuesday, March 12, 2024, 1:00 PM

Rhineland District Library

106 North Stevens Street

Meeting Room

1. Call to order/roll call

The regular meeting of the Rhineland District Library Board of Trustees was held on 3/12/2024. Bill Freudenberg called the meeting to order at 1:00 pm. The meeting was properly noticed, and a quorum was present.

Members present: Bill Freudenberg, Dennis Carriere, Ruth Jaeger, Nancy Sattler, Coleen Wendt, Petra Pietrzak, Harry Whidden – 1:28pm.

Members not present: Diana Harris, Gerald Anderson.

Staff: Virginia Roberts, Director; Debbie Valine, Associate Director; Denise Chojnacki, Children's Services Manager; Cathy Oelrich, Adult Services Manager (rec.)

2. Introductions of new members and guests in meeting: Sondra Sheffer; Matt Femal, Findorff Construction; Kim Swisher KSC; Dawn O'Krole, O'Krole 646 Design LLC; Laura Tooke-Effinger; Patrick Reagan, City Administrator, City of Rhineland; Kris Hanus, Mayor, City of Rhineland
3. Approve agenda
Carriere/Wendt motion to approve agenda. All aye. Motion carries.
4. Approve February 13, 2024, Regular Board Meeting Minutes
Pietrzak/Carriere motion to approve February 13, 2024, Regular Board Meeting minutes as stated. All aye. Freudenberg abstains. Motion carries.
5. Public Comment (limited to 2 minutes)
6. Correspondence and media
7. Review financial reports
 - a. Review / approve "City Fund 203 - Library Operations Fund" report
Freudenberg/Carriere motion to approve "City Fund 203 – Library Operations Fund" report. All aye. Motion carries.
 - b. Approve "RDL -- City Accounts" bills and claims
Pietrzak/Wendt motion to approve "RDL – City Accounts" bills and claims. Roll call vote – Freudenberg – aye, Carriere – Aye, Jaeger – Aye, Sattler – Aye, Wendt – Aye, Pietrzak – Aye. All aye. Motion carries.
 - c. Approve "RDL -- Board Accounts" bills and claims
Freudenberg/Pietrzak motions to approve "RDL-Board Accounts" financial report. Roll Call vote – Freudenberg – Aye, Carriere – Aye, Jaeger – Aye, Sattler – Aye, Wendt – Aye, Pietrzak - Aye. All aye. Motion carries
 - d. Approve creating a 3rd Board account at Peoples State Bank
Sattler/Pietrzak motion to approve creation of 3rd board account at Peoples State for the building project funds. All aye. Motion carries.
8. Fundraising Consultant Report to the Board
9. Management reports
 - a. Director's Report
 - b. Adult Department Report
 - c. Children's Department
 - d. Statistics
10. Property committee report
11. Nomination committee report
12. New Business (discussion and action, if any)
 - a. Architect
Whidden/Freudenberg motion to enter into closed session at 1:48pm.
Whidden/Carriere motion to enter into open session at 2:52pm.
13. The Board of Trustees may go into executive session as allowed by Wisc. Stat. 19.85 (1) (c) to consider employment, promotion, compensation, or performance evaluation data) require a closed session. (The Board will convene in open session immediately following any closed session)
 - i. Contract
Sattler/Wendt motion to accept new contract with O'Krole 646 Design LLC for remaining 50% of design contract. Roll call vote – Carriere- Aye, Whidden – Aye, Freudenberg – Aye, Wendt – Aye, Pietrzak – Aye, Jaeger – Aye, Sattler – Aye. Motion carries.

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ii. Concepts

Pietrzak/Wendt motion to accept the site plan from O’Krole Design, LLC. All aye.

Motion carries.

b. Policy Online

c. Policy, Chapter 4

14. Old Business

a. Board of Trustee Evaluation

b. Policy

i. Chapter 1

ii. Meeting Room Policy (Chapter 6 pps 17-19) revis

15. Foundation Report—Next Meeting 4/2/24

16. Friends Report—Next Meeting 3/19/24

17. OCLB report—Next meeting TBD

18. Town representatives report

Awaiting approval of seats from Crescent and Newbold.

19. Items for future agenda Policy Ch 3, Ch4, Wi-Fi Hotspot Lending Policy, Fine Forgiveness

20. Adjourn

Sattler left meeting at 3:09 pm.

Meeting was adjourned at 3:22pm.

Diana Harris, President or Coleen Wendt, Vice President

Date: _____

Virginia Roberts, Director

Date: _____

