

Rhineland District Library Board of Trustees

Minutes from the Regular Meeting

Tuesday, January 14, 2024, 1:00 PM

Rhineland District Library

106 North Stevens Street

1. Call to order//roll call

The regular meeting of the Rhineland District Library Board of Trustees was held on 1/14/2025.

President Wendt called the meeting to order at 1:00 pm. The meeting was properly noticed, and a quorum was present.

Members present: Coleen Wendt, Nancy Sattler, Petra Pietrzak, Bill Freudenberg, Dennis Carriere, Gerald Anderson (arrived 1:02 pm), Ruth Jaeger, Dave Daniels.

Staff: Virginia Roberts, Director; Debbie Valine, Associate Director; Denise Chojnacki, Children's Services Manager; Cathy Oelrich, Adult Services Manager (rec.)

2. Introductions of new members and guests in the meeting: Mary Ann Newman, concerned citizen
3. Public Comment (limited to 2 minutes)
4. Correspondence and media
5. Approve agenda

Pietrzak/Jaeger motion to approve agenda. All aye. Motion carries.

6. Approve December 10, 2024, Regular Board Meeting Minutes

Freudenberg/Carriere motion to approve December 10, 2024 regular board meeting minutes. All aye. Motion carries.

7. Consent Agenda/review consent agenda items

Pietrzak/Freudenberg motion to approve the consent agenda. All aye. Motion carries.

- a. Financial reports
 - i. Review / approve "City Fund 203 - Library Operations Fund" report
 - ii. Approve "RDL -- City Accounts" bills and claims
 - iii. Approve "RDL -- Board Accounts" bills and claims
- b. Library reports
 - i. Director's Report
 - ii. Adult Department Report
 - iii. Children's Department
 - iv. Statistics
- c. Committee and other Reports
 - i. Policy Committee

8. New Business (discussion and action, if any)

- a. Fundraising Consultant Report Presentation to the Board
- b. New Building Project financial report
- c. Approve Budget Amendment 2024-4

Wendt/Pietrzak motion to approve budget amendment 2024-4. All Aye. Motion carries.

- d. Patron issue
- e. Property Management

Wendt/Anderson motions to extend the lease to the beauty salon through December 31st, 2025.

The board will revisit the 2026 lease in October of 2025 with the term month to month to be stated in the future on any lease paperwork. Roll Call vote – Sattler – Abstain, Jaeger – Aye, Pietrzak – Aye, Wendt – Aye, Freudenberg – Aye, Carriere – Aye, Daniels – Aye. Motion carries.

- f. Policy for consideration

- i. Mission and Roles
- ii. Performance Evaluations

Anderson/Sattler motion to amend the performance evaluation from at least every 3 years to a yearly evaluation. All aye, Carriere – no. Carriere is concerned that it will take the board longer than 1 year to complete and the board will be out of compliance.

#1, #2 – Remove the number of appointees

4B. remove all the numbers from the bullet points except for the 4th bullet point and add WVLS to that line.

Anderson/Freudenberg motion to mend the 1st Amendment and accept all changes as stated above. All aye. Motion carries.

- iii. Remote Attendance

Anderson/Carriere motion to approve the mission and rules and remote attendance as stated. All aye. Motion carries.

- g. Recommendations for the vacant board position

Pine Lake has no one of interest at this time. Laura Tooke Effinger was suggested to fill the position.

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9. Old Business

- a. Director's review
- b. 2025 budget

Anderson/Freudenberg motion to approve the revised 2025 budget as presented. Roll Call vote – Sattler – Aye, Jaeger – Aye, Pietrzak – Aye, Wendt – Aye, Freudenberg – Aye, Anderson – Aye, Carriere – Aye, Daniels Aye. Motion carries.

10. Town representatives report

Pelican would like another presentation about the expansion. Ryan Ourada will be joining for the school district. Coleen will be leaving us in May.

11. Items for future agenda: ongoing policy revisions, representative appointment, board eval, director eval, foundation report

12. Adjourn

The meeting was adjourned at 3:12 pm.

Coleen Wendt, President

Date: _____

Virginia Roberts, Director

Date: _____