

**Rhineland District Library Board of Trustees**  
**Minutes from the Regular Meeting**

Tuesday, April 11, 2023, Immediately Following  
The Joint Meeting of the Rhineland District Library Board of Trustees and Building  
Rhineland District Library  
106 North Stevens Street  
Meeting Room

1. Call to order/roll call  
**The regular meeting of the Rhineland District Library Board of Trustees was held 4/11/2023. President Tom Kelly called the meeting to order at 2:39 pm. The meeting was properly noticed, and a quorum was present.**  
**Members present:** Dennis Carriere, Harry Whidden, Tom Kelly, Ruth Jaeger, Diana Harris, Laura Tooke-Effinger, Petra Pietrzak, Nancy Sattler.  
**Members Absent:** Bill Freudenberg  
**Staff and Guests:** Debbie Valine, Associate Director, Denise Chojnacki, Children’s Department, Cathy Oelrich, Adult Services Manager, rec.
2. Approve agenda  
**Whidden/Carriere motion to approve the agenda. All aye. Motion carries.**
3. Approve March 14, 2023, Regular Board Meeting Minutes  
**Kelly/Whidden motion to approve the minutes from March 14<sup>th</sup> with date correction. All aye. Motion carries.**
4. Introductions of guests in meeting – Nancy Sattler, new town rep from Pelican
5. Public Comment (limited to 2 minutes)
6. Correspondence and media
7. Review financial reports
  - a. Review / approve “City Fund 203 - Library Operations Fund” report  
**Kelly/ Harris motion to approve “City Funds 203-Library Operations Funds” Report. All aye. Motion carries.**
  - b. Approve “RDL -- City Accounts” bills and claims  
**Kelly/Pietrzak motion to approve “RDL-City Accounts” bills and claims. Roll call vote: Carriere – Aye, Harris – Aye, Whidden – Aye, Jaeger – Aye, Kelly – Aye, Tooke-Effinger – Aye, Pietrzak, Sattler - Aye. All aye. Motion carries.**
  - c. Approve “RDL -- Board Accounts” bills and claims  
**Kelly/Harris motion to approve “RDL-Board Accounts” bills and claims. All aye. Carriere – Aye, Harris – Aye, Whidden – Aye, Jaeger – Aye, Kelly – Aye, Tooke-Effinger – Aye, Pietrzak, Sattler - Aye. All aye. Motion carries.**
8. New Business (discussion and action, if any)
  - a. Meeting time  
**Kelly/Harris motion to move the regular meeting time of the board of trustees to 1:00 pm. All aye. Motion carries. May 9<sup>th</sup> meeting will be at the new time of 1:00 pm.**Old Business
  - b. Preliminary Construction Contract  
**Whidden/Kelly motion to have director refer the Preliminary Construction Contract for Findorf to Cirilli law for review. All aye. Motion carries.**
  - c. Policy—Revisions Chapter 6 - **Table**
  - d. Trustee Essentials - **Table**
  - e. Grant Application Requests
9. Management reports
  - a. Director’s Report
  - b. Adult Department Report
  - c. Children’s Department
  - d. Statistics
10. Property committee report
  - a. Estimate for Carnegie exterior (stairs, walk, railings)  
**Kelly/Tooke-Effinger motion director to obtain 2 more estimates for the replacement of the stairs for the Carnegie exterior. All aye. Motion carries.**
11. Foundation Report

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Capital Campaign – **Begins June 1<sup>st</sup>, will be raising money towards the Carnegie Exterior renovation.**

12. Friends Report—Next Meeting 4/18/2023
13. Building Committee Report—Next Meeting 4/18/2023
  - a. Meeting summary 4/11/2023
  - b. Review RFP Fundraising Consultant (discussion/action)  
**Kelly/Whidden motion to set up an interview with RFP Fundraising consultant potential for the next Board of Trustees meeting on 5/9/2023. A list of questions will be emailed to the director and compiled for the meeting. All aye. Motion carries.**
  - c. Accept minutes 3/7/23, 3/23/23  
**Carriere/Kelly motion to accept the minutes from the 3/7/2023 and 3/23/2023 meetings of the building committee. All aye. Motion carries.**
14. OCLB report--Next Meeting 5/18/23
15. Town representatives report
15. Items for future agenda  
**Questions for RFP Fundraising Consultant.**
16. Adjourn  
**The meeting was adjourned at 3:22pm.**

Tom Kelly, President or Bill Freudenberg, Vice President

\_\_\_\_\_ Date: \_\_\_\_\_

Virginia Roberts, Director

\_\_\_\_\_ Date: \_\_\_\_\_

