

**Rhinelander District Library Board of Trustees**  
**Minutes from Regular Meeting**

Tuesday June 14, 2022, 2:30 PM  
Rhinelander District Library  
106 North Stevens Street  
Meeting Room

1. Call to order/roll call

**The regular meeting of the Rhinelander District Library Board of Trustees was held on 6/14/2022. President Tom Kelly called the meeting to order at 2:31pm. The meeting was properly noticed, and a quorum was present.**

**MEMBERS PRESENT:** Tom Kelly, Donna LeClair, Laura Tooke-Effinger, Ruth Jaeger, Bill Freudenberg, Harry Whidden.

**MEMBERS NOT PRESENT:** Dennis Carriere, Diana Harris

**STAFF & OTHER GUESTS:** Debbie Valine, Associate Director; Denise Chojnacki, Children's Services Manager; Cathy Oelrich, Adult Services Manager (rec.).

2. Approve agenda

**Whidden/LeClair motion to approve agenda. All aye. Motion carries.**

3. Approve May 10, 2022, Regular Board Meeting Minutes

**Kelly/Whidden motion to approve May 10<sup>th</sup> regular board meeting minutes/ All aye. Motion carries.**

4. Introductions of guests in meeting

5. Public Comment (limited to 2 minutes)

6. Correspondence and media

7. Review financial reports

a. Review / approve "City Fund 203 - Library Operations Fund" report

**Tooke/Freudenberg motion to approve "City Funds 203-Library Operations Funds". All aye. Motion carries.**

b. Approve "RDL -- City Accounts" bills and claims

**Kelly/Tooke-Effinger motion to approve "RDL-City Accounts" bills and claims. All aye. Motion carries.**

c. Approve "RDL -- Board Accounts" bills and claims

**LeClair/Kelly motion to approve "RDL-Board Accounts" bills and claims. All aye. Motion carries.**

**Kelly/Freudenberg motion to approve additional charge for Hanson's Garden Village for \$334.58. All Aye. Motion carries.**

8. New Business (discussion and action, if any)

a. Trustee Essentials

b. Mini-marketing plan update

c. Chapter 3

9. Old Business

a. Building open update

b. Ch 1 By Laws & 2 Mission/Roles

10. Management reports

a. Director's Report

b. Adult Department Report

c. Children's Department

11. Property committee report

12. Building Committee Report:

a. Report on Meeting June 3

b. Accept minutes

**Kelly/Tooke-Effinger motion to accept minutes. All aye. Motion carries.**

c. Out lot buildings

d. Next Meeting June 21<sup>st</sup> 10:00am.

13. Foundation Report Next Meeting 9/22

14. Friends Report—Next Meeting 6/21/2022

15. OCLB report—Next meeting 6/23/2022

16. Town representatives report

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- 17. Items for future agenda
  - a. Continued review of policy
  - b. Trustee Essentials

18. Adjourn

**The meeting was adjourned at 3:08pm.**

Tom Kelly, President or Donna LeClair, Vice President

\_\_\_\_\_ Date: \_\_\_\_\_

Virginia Roberts, Director

\_\_\_\_\_ Date: \_\_\_\_\_