

Rhineland District Library Board of Trustees
Minutes from the Regular Meeting

Tuesday, April 12, 2022, 2:30 PM
Rhineland District Library
106 North Stevens Street
Meeting Room

1. Call to order/roll call

The regular meeting of the Rhineland District Library Board of Trustees was held on 4/12/2022. President Tom Kelly called the meeting to order at 2:32 P.M. The meeting was properly noticed, and a quorum was present.

MEMEBERS PRESENT: Tom Kelly, Donna LeClair, Harry Whidden, Dennis Carriere, Ruth Jaeger, Laura Effinger-Tooke.

MEMEBERS NOT PRESENT: Carla Chropkowski, Diana Harris,

STAFF & OTHER GUESTS: Debbie Valine, Associate Director; Denise Chojnacki, Children’s Services Manager, Cathy Oelrich, Adult Services Manager (rec.).

2. Approve agenda

Whidden/Carriere motion to approve the agenda. All aye. Motion carries.

3. Approve March 15, 2022, Regular Board Meeting Minutes

Kelly/Tooke-Effinger motion to accept the minutes. All aye. Motion carries.

4. Introductions of guests in meeting

Ashley Polinski; Jan Baer; Donna Gager; Walter Gager; Tom Waydick; Ryan Zietlow.

5. Public Comment (limited to 2 minutes)

6. Correspondence and media

- a. Certificate of Commendation

7. Review financial reports

- a. Review / approve “City Fund 203 - Library Operations Fund” report

Kelly/LeClair motion to approve “City Funds 203 – Library Operations Fund”. All aye. Motion carries.

- b. Approve “RDL -- City Accounts” bills and claims

Carriere/Kelly motion to approve “RDL-City Accounts” bills and claims. All aye. Motion carries.

- c. Approve “RDL -- Board Accounts” bills and claims

Effinger Tooke/LeClair motion to approve “RDL-Board Accounts” bills and claims. All aye. Motion carries.

- d. Year End 2021 financial reports

Deferred to next month

8. Building Committee Report:

- a. The Board of Trustees will enter executive session, (under Wis. Statute 19.85 (1) (e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session) for building project discussion including negotiations for publicity, fundraising and related matters.

Members of the Building Committee may be present for this closed session.

Roll Call vote to enter closed session – Whidden – Aye, Carriere – Aye, Jaeger – Aye, Effinger-Tooke- Aye, LeClair – Aye, Kelly – Aye. The board has entered into closed session at 2:41 P.M.

- i. RFP—Discussion/Action

Roll call vote to return to open session motioned by Kelly; Whidden – Aye, Carriere – Aye, Jaeger – Aye, Effinger-Tooke – Aye, LeClair – Aye, Kelly Aye. The board returned to open status at 3:06 P.M.

NO ACTION TAKEN

- b. Report on Meetings 3/17, 4/7

Carriere/Kelly motion to approve reports from 3/17 & 4/7. All aye. Motion carries.

- c. Accept minutes 2/24, 3/17

Kelly/Carriere motion to accept the minutes from 2/24 and 3/17. All aye. Motion carries.

- d. Correspondence

- e. Timeline

- f. Next Meeting April 21, 2022

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- 9. New Business (discussion and action, if any)
 - a. The Board of Trustees may go into executive session as allowed by Wisc. Stat. 19.85 (1) (c) to consider employment, promotion, compensation, or performance evaluation data) require a closed session. (The Board will convene in open session immediately following any closed session)
Roll Call vote to enter closed session – Whidden – Aye, Carriere – Aye, Jaeger – Aye, Effinger-Tooke-Aye, LeClair – Aye, Kelly – Aye. The board has entered into closed session at 3:14 P.M.
 - i. Director annual evaluation
Roll call vote to return to open session motioned by Kelly; Whidden – Aye, Carriere – Aye, Jaeger – Aye, Effinger-Tooke – Aye, LeClair – Aye, Kelly Aye. The board returned to open status at 3:31 P.M.
LIBRARY DIRECTOR RETAINED
 - b. Pop up Skate Park, May 14-15 – **Okay**
 - c. Community Survey and Interview Infographic
- 10. Old Business
 - a. Building open update
 - b. Ch. V. Collection Development Policy – **moved to next month to take into consideration the changes the WVLS suggested today.**
- 11. Management reports
 - a. Director’s Report – **Accepted as written**
 - b. Adult Department Report– **Accepted as written**
 - c. Children’s Department– **Accepted as written**
- 12. Property committee report
- 13. Foundation Report Meeting from 4/5/2022
- 14. Friends Report—Next Meeting 4/19/2022
- 15. OCLB report—Next meeting 6/23/2022
- 16. Town representatives report
- 17. Items for future agenda
 - a. Continued review of policy
 - b. Trustee Essentials
 - c. Cross County Payment Overview
 - d. Ch 1 By Laws & 2 Mission/Roles
- 18. Adjourn
Meeting was adjourned at 3:45 P.M.

Tom Kelly, President or Donna LeClair, Vice President

_____ Date: _____

Virginia Roberts, Director

_____ Date: _____