

Rhineland District Library Board of Trustees
Minutes from the Regular Meeting
Tuesday, February 15, 2022, 2:30 PM
Rhineland District Library
106 North Stevens Street
Meeting Room

Due to the elevated level of COVID-19 Virus variants, masks will be required to be worn in the library at all times.

1. Call to order/roll call
The regular meeting of the Rhineland District Library Board of Trustees was held on 2/15/2021. President Tom Kelly called the meeting to order at 2:28 P.M. The meeting was properly noticed, and a quorum was present.
MEMBERS PRESENT: Tom Kelly, Laura Tooke-Effinger, Carla Chropkowski, Ruth Jaeger, Harry Whidden, Diana Harris, Donna LeClair,
MEMBERS NOT PRESENT: Dennis Carriere, Kira Loomis.
STAFF & OTHER GUESTS: Debbie Valine, Associate Director; Denise Chojnacki, Children's Services Manager; Cathy Oelrich, Adult Services Manager(rec.); Mona Tifft, Facilities Manager.
2. Approve agenda
Whidden/Kelly motion to approve agenda, with permission for President Kelly to move agenda items around. All aye. Motion carries.
3. Approve January 11, 2021, Regular Board Meeting Minutes
Whidden/Chropkowski. motion to approve board minutes from January meeting. All aye. Motion carries.
4. Introductions of guests in meeting – **Mona Tifft, Facilities Manager.**
5. Public Comment (limited to 2 minutes) – **None present**
6. Correspondence and media
7. Review financial reports
 - a. Review / approve "City Fund 203 - Library Operations Fund" report
Kelly/LeClair motion to approve "City Funds 203" – Library Operations Funds. All aye. Motion carries.
 - b. Approve "RDL -- City Accounts" bills and claims
Kelly/Chropkowski motion to approve "RDL-City Accounts" bills and claims. All aye. Motion carries.
Approve "RDL -- Board Accounts" bills and claims
Kelly/Harris motion to approve pursuit of grant. All aye. Motion carries.
Chropkowski/Tooke-Effinger motion for Virginia to contract Driscoll Property Management to dispute charges for rental property for December. All aye. Motion carries.
8. New Business (discussion and action, if any)
 - a. Sec. V. Collection Development Policy – **Draft will be ready for review at March meeting.**
 - b. **DPI Report**
 - i. Public Library Annual Report
Tooke-Effinger/Whidden motion that to the best of the knowledge of the board, that information provided in the 2021 Public Library Annual Report is true and accurate. All aye. Motion carries.
 - ii. Statement Concerning Public Library System Effectiveness
Chropkowski/Whidden motion that the board agrees with Statement Concerning Public Library System Effectiveness for the WVLS system. All Aye. Motion carries.
9. Old Business
 - a. Building update
 - b. Property Management – **ABC not a feasible option for the library to pursue.**
 - c. Election of officers
Whidden/Harris motion to retain the current officers in their current positions for 2022. All aye. Motion carries.
10. Management reports
 - a. Director's Report
 - b. Adult Department Report
 - c. Children's Department
11. Property committee report – **Furnace replacement in December; beauty shop building status ok.**
12. Foundation Report – **Sed Vig is wrapping up with an even more successful year, with donations over \$24k. Carla will be resigning from the foundation. Next meeting is March 1st at 5:30pm.**
13. Friends Report—Next Meeting 2/22/2022
14. Building Committee Report Next Meeting:

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- a. Accept minutes 11/18/2021, 1/6/2022, 1/27/2022

Chropkowski/Whidden motion to accepts the minutes from 11/18/2021, 1/6/2022 and 1/27/2022, with name change on 11/18/2021. All aye. Motion carries.

15. OCLB report—Next meeting 3/24/2022

16. Town representatives report – **Pelican – none; SDR – partnering with Denise on some upcoming projects, getting donated books from book clubs into their system; Pine Lake – None; City – Not present; Crescent – Very interested in the programming the library is doing.**

17. Items for future agenda

Review Section 5

Audio recordings/policy for meeting documentation – section 1

18. Adjourn

Meeting was adjourned at 3:26 P.M.

Tom Kelly, President or Donna LeClair, Vice President

_____ Date: _____

Virginia Roberts, Director

_____ Date: _____