

Rhineland District Library Board of Trustees
Minutes from the Regular Meeting
Tuesday, January 11, 2022, 2:30 PM
Rhineland District Library
106 North Stevens Street
Meeting Room

1. Call to order/roll call
The regular meeting of the Rhineland District Library Board of Trustees was held on 1/11/22022. President Tom Kelly called the meeting to order at 2:30 P.M. The meeting was properly noticed, and a quorum was present.
MEMBERS PRESENT: Tom Kelly, Harry Whidden, Dennis Carriere, Carla Chropkowski, Ruth Jaeger, Laura Effinger-Tooke, Kira Loomis, Diana Harris.
MEMEBERS NOT PRESENT: Donna LeClair
STAFF & OTHER GUESTS: Debbie Valine, Associate Director, Cathy Oelrich, Adult Services Manager(rec).
2. Approve agenda
Whidden/Carriere motion to approve agenda, with permission for President Kelly to move agenda items around. All aye. Motion carries.
3. Approve December 14, 2021, Regular Board Meeting Minutes
Chropkowski/Tooke-Effinger motion to approve board minutes from December meeting. All aye. Motion carries.
4. Introductions of guests in meeting
Ryan Zietlow, Harry Skye, Noah Bok - ABC management.
5. Public Comment (limited to 2 minutes)
6. Correspondence and media
Christmas Cards to pass around
7. Review financial reports
 - a. Review / approve "City Fund 203 - Library Operations Fund" report
Carriere/Tooke-Effinger motion to approve "City Funds 203 – Library Operations Funds. All aye. Motion carries.
 - b. Approve "RDL -- City Accounts" bills and claims
Kelly/Whidden motion to approve "RDL-City Accounts" bill and claims. All aye. Motion carries.
 - c. Approve "RDL -- Board Accounts" bills and claims
Tooke-Effinger/Chropkowski motion to approve "RDL-Board Accounts" bills and claims. All aye. Motion carries.
8. New Business (discussion and action, if any)
 - a. Property Management - **Noah Bok - ABC Property Management**
 - b. Grant Requests – **Didn't receive for furnaces or sound system**
 - c. RDL Board of Trustee meeting dates 2022
Harris/Kelly motion to approve recommended dates. All aye. Motion carries.
 - d. Project Manager—RFP
HBM architect, plans made and model created for fundraising. Will also pay for the project manager.
Kelly/Whidden motion to approve request for RFP. Roll Call vote – Whidden/Crescent- Aye, Carriere/Rhineland Aye, Chropkowski/Newbold - No, Jaeger/Newbold - Aye, Tooke-Effinger/School District of Rhineland - Aye, Loomis/Rhineland Aye, Harris/Pine Lake - Aye, Kelly/Rhineland Aye.
 - e. Election of officers – Move to February Meeting
 - f. Director annual review
Whidden, Carriere, Harris and LeClair board to conduct annual review.
9. Old Business
 - a. Building open update
 - i. Review of 2020/21 COVID response
10. Management reports
 - a. Director's Report
 - b. Adult Department Report
 - c. Children's Department
11. Property committee report
 - a. Additional property -
 - b. Roof proposal
Whidden/Carriere motion to approve Henry Troyer Your Choice Roofing proposal as stated. All aye. Motion carries.

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- 12. Foundation Report – Sed Vig fundraiser ~20k.
- 13. Friends Report—Next Meeting 1/18/2022 – **open every Saturday in January, having a bag sale.**
- 14. Building Committee Report—1/18/2022, 1/27/2022
 - a. Accept minutes 11/18/2021 – moved to next month
 - b. Affirm building expansion project (discussion and action)
Kelly/Carriere support and affirm building expansion project. **Roll Call vote – Whidden/Crescent- Aye, Carriere/Rhineland Aye, Chropkowski/Newbold - No, Jaeger/Newbold - Aye, Tooke-Effinger/School District of Rhineland - Aye, Loomis/Rhineland Aye, Harris/Pine Lake - Abstains, Kelly/Rhineland Aye.**
- 15. OCLB report—Next meeting 3/24/2022
- 16. Town representatives report
Pine Lake has concerns about costs moving forward with expansion. SDR connections to promote cross library utilization for 2nd half of the school year.
- 17. Items for future agenda
 - a. Strategic Plan
 - b. Annual Report to DPI
- 18. Adjourn
Meeting was adjourned at 3:51 pm.

Tom Kelly, President or Donna LeClair, Vice President

_____ Date: _____

Virginia Roberts, Director

_____ Date: _____